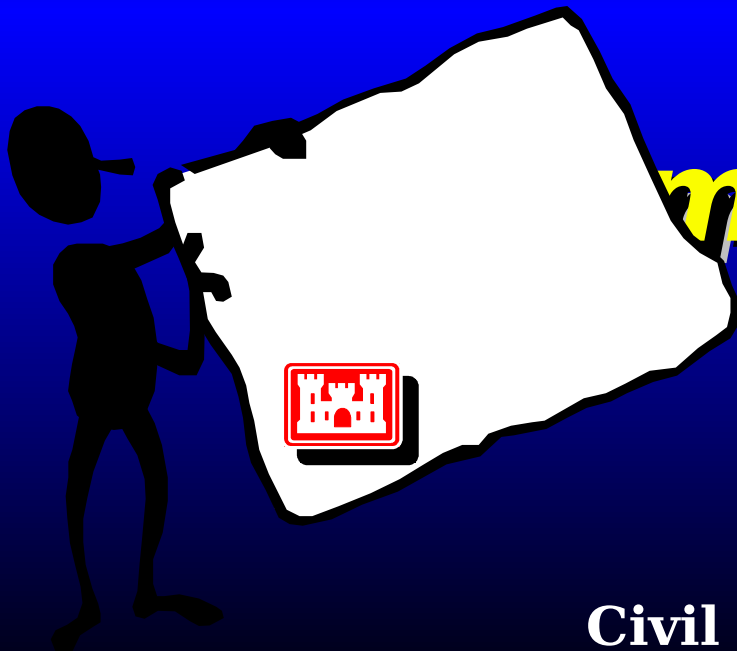




Module 20

STEP 10 Division Engineer's mittal Letter



Civil Works Orientation Course - FY

Objective

Understand what is a Division Engineer's Transmittal Letter, its purpose, and how it is processed



EC 1103-2- 405

“Division Engineers
Submittal of Final Decision
Document for projects
requiring specific
authorization”

EC 1105-2-405 Highlights

- Replaces Division Engineer's Public Notice with a Division Engineer's Transmittal Letter
- Provides Sample Text of Transmittal Letter
- Requires District Commander to prepare a "Report Summary" for each final feasibility report submitted for Washington Level Review (see attachment) – SHOULD NOT EXCEED TEN (10) PAGES
- Provides standard outline for "Report Summary"
- Effective 31 March 2005



DEPARTMENT OF THE ARMY
U.S. ARMY ENGINEER DIVISION, GREAT LAKES AND OHIO RIVER
CORPS OF ENGINEERS
P.O. BOX 1158
CINCINNATI, OHIO 45201-1158

THIS is


SEP 29 2005

CELRD-PDS-P

MEMORANDUM FOR Commander, US Army Corps of Engineers, ATTN: CECW-LRD
Regional Integration Team (Patricia Mutschler), CECW-PC Cynthia Jester, 441 G Street N.W.,
Washington, DC 20314-1000

SUBJECT: Licking River, Cynthia, Kentucky (CWIS No. 010576) - Feasibility Report and
Flood Damage Reduction Study

1. I hereby submit the Feasibility Report and Flood Damage Reduction Study for Licking River,
Cynthia, Kentucky and concur with the findings and recommendations of the District
Commander, Colonel Raymond G. Midkiff (enclosed). In addition, I confirm that the report
complies with all applicable policy and laws in place at the time of its completion.
2. Questions or comments regarding this submittal should be directed to Mr. Ron Satri
(CELRL-PDS-L) at Great Lakes and Ohio River Division or the Project Manager, Mr. Shahab
Bodin (CELRL-PM-P), (502) 315-6884 at Louisville District.


WILLIAM E. RYAN III
Colonel, Corps of Engineers
Acting Commander

Enclosures: *(by separate cover)*

Memorandum from CELRL-DE

Report Summary w/map (1 cy)

Report Mailing list (1 cy)

Feasibility Report & NEPA document (10 cy)

Documentation and certification of Independent Technical Review (10 cy)

Documentation and certification of policy and legal review (10 cy)

PGM compliance document (10 cy)

Draft Chief of Engineer's Report

DE Transmittal Letter

- Official submittal of
the feasibility
report to HQUSACE
with the Division
Commander's
endorsement
- Allows District to
negotiate PED
agreement with
sponsor (Module
23)

DE Transmittal Submittal Package to HQUSACE

- ▣ **Division Engineer's Endorsement**
- ▣ **Feasibility Report and EIS or EA/FONSI**
- ▣ **Report Summary**
- ▣ **Documentation and Certification of Agency Technical Review**
- ▣ **Documentation and Certification of Policy and Legal Review**
- ▣ **PGM Compliance Memorandum**
- ▣ **(and any other pertinent supplemental documentation per checklist in ER 1105-2-100, Appendix H)**

